



UNIVERSITY of
WINNIPEG

in edition

- MEMORANDUM -

TO: All Department Heads
FROM: Janet Walker, Public Relations
DATE: December 7, 1983
RE: Children's Christmas Party
Saturday, December 10th, 2 - 4 p.m.

Invitations to the Children's Christmas Party to be held Saturday, December 10th have been mailed to the homes of all members of the University's Faculty and Staff.

The time of the party is from 2 - 4 p.m., as printed on the invitation, not 3 - 5 p.m. as printed in last week's In edition.

I regret any inconvenience which may have resulted from this error.

Would you be good enough to inform your staff, or post this notice so that we may avoid confusion and/or disappointment.

Thank you.

JW/dls